



## INTERNATIONAL BOUNDARY & WATER COMMISSION CONSTRUCTION CLOSEOUT LIST

Project: \_\_\_\_\_ Contract Number: \_\_\_\_\_

Contractor: \_\_\_\_\_

*The list below represents common items required prior to final acceptance of an USIBWC construction project.  
Review Specification Section 01.77.19 for full Contract requirements.*

CLOSEOUT ITEM	DATE TO IBWC	DATE IBWC ACCEPTED
Final inspection with all punch list items completed		
Contractor demobilized and worksite cleaned		
QC tests and reports, organized by type of material, type of test, and location, and stamped by a registered professional engineer (must be licensed in the state where the construction work occurred)		
Signed copy of all Daily Contractor Quality Control Reports (reports shall include any draft test results or other items originally included with the daily report)		
Copies of all preparatory and initial phase meetings as well as all other work specific inspections in an organized manner		
Copies of all weekly toolbox safety meetings, other safety meetings, safety logs, or other safety items in an organized manner		
All submittals required have been provided		
All required survey data provided in an organized manner with final survey data stamped by a registered professional surveyor		
Contractor's request for substantial completion, IBWC Form 255		
All warranty certificates		
Record drawings stamped by a professional engineer		
Any and all applicable release letters (e.g., DOTs, irrigation districts, landowners, borrow pit owners)		
SWPP Notice of Termination (NOT) filing as well as copies of any final environmental inspections performed on the construction site		
SWPP Notice of Termination (NOT) filing as well as copies of any final environmental inspections performed at all PSLs		
All applicable O&M manuals or servicing/maintenance product data		
For specialized equipment, certification of functionality, special inspections, and/or commissioning reports		
LEED certification		
All IBWC Forms 359 detailing delivery of items to USIBWC		
Certified payrolls covering all Davis-Bacon workers on the site, including owner-operator truck drivers		
Turn in copies of all USIBWC keys		
Certification from Contractor that all work was constructed per Contract requirements		
Contractor's Release of Claims, IBWC Form 243		
Contractor has certified to the CO that all data marked SBU, whether provided by USIBWC or created under this Contract, has been destroyed		



INTERNATIONAL BOUNDARY & WATER COMMISSION  
**CONSTRUCTION CLOSEOUT LIST**  
**INSTRUCTIONS**

This form may be used by either the Contractor or USIBWC to document receipt and review of closeout items.

This form is provided as guidance and to help keep track of items submitted as part of closing out a construction Contract. Items on this list may or may not apply to your specific project. Refer to Specification Section 00.77.19 for your specific Contract requirements.

Unlike other USIBWC forms, this form works best when it is left as a pdf fillable form. It can then be updated as items are completed for Contract closeout. Each time it is updated, resend it to the COR.

If the form is updated by hand, each update is required to be rescanned to pdf from the original document. Do not print out a scanned copy, hand update, and then rescan. Only update your original copy and keep rescanning it as updates are added.

Place "N/A" instead of a date for any items that do not apply to your Contract.

There are two blank fields at the bottom of the form that can be used by the Contractor to indicate project specific items that are not on this general list.



## INTERNATIONAL BOUNDARY & WATER COMMISSION CONSTRUCTION CLOSEOUT LIST

Project: Make Believe Levee Project Contract Number: 191BWC99C9999

Contractor: ABC Excavation & Construction

*The list below represents common items required prior to final acceptance of an USIBWC construction project.  
Review Specification Section 01.77.19 for full Contract requirements.*

CLOSEOUT ITEM	DATE TO IBWC	DATE IBWC ACCEPTED
Final inspection with all punch list items completed		
Contractor demobilized and worksite cleaned	2/15/2023	
QC tests and reports, organized by type of material, type of test, and location, and stamped by a registered professional engineer (must be licensed in the state where the construction work occurred)	2/4/2023	2/15/2023
Signed copy of all Daily Contractor Quality Control Reports (reports shall include any draft test results or other items originally included with the daily report)	2/4/2023	
Copies of all preparatory and initial phase meetings as well as all other work specific inspections in an organized manner	2/4/2023	2/15/2023
Copies of all weekly toolbox safety meetings, other safety meetings, safety logs, or other safety items in an organized manner	2/4/2023	2/15/2023
All submittals required have been provided	2/13/2023	
All required survey data provided in an organized manner with final survey data stamped by a registered professional surveyor		
Contractor's request for substantial completion, IBWC Form 255	2/19/2023	2/20/2023
All warranty certificates	2/19/2023	
Record drawings stamped by a professional engineer		
Any and all applicable release letters (e.g., DOTs, irrigation districts, landowners, borrow pit owners)		
SWPP Notice of Termination (NOT) filing as well as copies of any final environmental inspections performed on the construction site		
SWPP Notice of Termination (NOT) filing as well as copies of any final environmental inspections performed at all PSLs		
All applicable O&M manuals or servicing/maintenance product data		
For specialized equipment, certification of functionality, special inspections, and/or commissioning reports	N/A	N/A
LEED certification	N/A	N/A
All IBWC Forms 359 detailing delivery of items to USIBWC		
Certified payrolls covering all Davis-Bacon workers on the site, including owner-operator truck drivers		
Turn in copies of all USIBWC keys		
Certification from Contractor that all work was constructed per Contract requirements		
Contractor's Release of Claims, IBWC Form 243		
Contractor has certified to the CO that all data marked SBU, whether provided by USIBWC or created under this Contract, has been destroyed	N/A	N/A